



Camden County Board of Elections & Registration

P.O. Box 608 / 200 East 4th Street • Woodbine, Georgia 31569

Phone: (912) 576.3245 • www.camdencountyga.gov

Office of Elections & Registration

REGULAR BOARD MEETING

Camden County Annex
107 N. Gross Rd., Kingsland

Thursday, February 18, 2021, 4:00 P.M.

AGENDA

Seating of the newly appointed District 3 Board Member on the Board of Elections & Registration: Oath of Office administered by Judge Robert C. Sweatt, Jr., Probate Court.

A. CALL TO ORDER

B. INVOCATION

C. ADOPTION OF AGENDA*

D. APPROVAL OF MINUTES:* February 4, 2020 Board Meeting

E. FINANCIAL REPORT – January Month End

F. PUBLIC COMMENTS (*for Agenda Items only*)

G. OLD BUSINESS

1. Update on pricing of Polling Place Appreciation Plaques
2. Update on Poll Worker Appreciation Certificates
3. Proposed Date of Work Session- March 25, 2021, 4 P.M.*
-Topics to be included: Voter Challenges, Signature Verification Process, and District 1 Polling Places.
4. Update on Contract with an Election Equipment Technician

H. NEW BUSINESS

1. Discussion of ideas to promote the upcoming City of Kingsland Special Election
2. Discussion on the nomination process for Chair & Vice-Chair

Your Vote Counts

SHANNON NETTLES
Elections Supervisor

DEBORAH FELIX
Assistant Elections Supervisor

BARBARA HAHN
Member, District 1

JANNETT BRADFORD
Vice-Chair, District 2

ANTHONY KICKLIGHTER
Member, District 3

JOSEPH MICHAELS
Member, District 4

KYLE RAPP
Chairman, District 5

I. IMPORTANT UPCOMING DATES

1. Earliest day for Registrar to mail an Absentee Ballot for March Special Election - **February 22, 2021**
2. Advanced (Absentee In-Person) voting begins for March Special Election – **February 22, 2021 (At the Camden County Annex)**
3. March Special Election, City of Kingsland Council Seat #3 – **March 16, 2021**
4. **Board of Elections & Registration Meeting- Thursday, March 18, 4PM**

J. ADDITIONAL PUBLIC COMMENTS

K. ADJOURN REGULAR MEETING*

**Items requiring a vote.*

***Please be advised this agenda is subject to amendments.*

As set forth in the Americans with Disabilities Act of 1992, Camden County does not discriminate on the basis of disability and will assist citizens with special needs, given proper notice. Please contact the Board of Elections & Registration Office for assistance prior to the given meeting. We can be reached at 912.576.3245.

Your Vote Counts

SHANNON NETTLES
Elections Supervisor

DEBORAH FELIX
Assistant Elections Supervisor

BARBARA HAHN
Member, District 1

JANNETT BRADFORD
Vice-Chair, District 2

ANTHONY KICKLIGHTER
Member, District 3

JOSEPH MICHAELS
Member, District 4

KYLE RAPP
Chair, District 5

**CAMDEN COUNTY, GEORGIA
BOARD OF ELECTIONS & REGISTRATION
REGULAR MEETING MINUTES
FEBRUARY 4, 2021, 4:00 PM**

Present via Teleconference: Joseph Michaels; Dr. Jannett Bradford; James Corbett; Kyle Rapp; Barbara Hahn; Elections Supervisor Shannon Nettles; Assistant Elections Supervisor Deborah Felix; County Attorney John Myers and County Clerk Katie Bishop.

County Attorney John Myers called the meeting to order at 4:00 PM.

Reorganization of the Board of Elections & Registration- 2021

1. Nomination and Election of the Chair

County Attorney John Myers called for nominations from the Board for the Election of Chair.

Joseph Michaels made a motion to elect Kyle Rapp as chair, Barbara Hahn seconded the motion.

James Corbett made a motion to elect Dr. Jannett Bradford as chair, the motion failed for lack of a second.

At this time County Attorney John Myers opened the floor to nominations from the public.

No nominations were presented by the public during this time.

The motion on the floor remains:

Joseph Michaels made a motion to elect Kyle Rapp as chair, Barbara Hahn seconded the motion.

So voted:

Barbara Hahn – Yes

Dr. Jannett Bradford – Yes

James Corbett – Yes

Joseph Michaels – Yes

Kyle Rapp – Yes

The motion carried unanimously.

2. Nomination and Election of the Vice-Chair

Chair Kyle Rapp called for nominations from the Board for the Election of vice-chair.

James Corbett made a motion to elect Jannett Bradford as vice-chair.

Barbara Hahn made a motion to elect Joseph Michaels as vice-chair, the motion failed for lack of a second.

At this time Chair Kyle Rapp opened the floor to nominations from the public.

Linda Victory, Kingsland

Mrs. Victory seconded the nomination by James Corbett of Dr. Jannett Bradford as vice-chair.

So voted:

Barbara Hahn – Yes

Dr. Jannett Bradford – Yes

James Corbett – Yes

Joseph Michaels – Yes

Kyle Rapp – Yes

The motion carried unanimously.

A. Call to Order

Chair Kyle Rapp called the meeting to order at 4:00 PM.

County Clerk Katie Bishop noted that all members were present.

B. Invocation

Chair Kyle Rapp delivered the invocation.

C. Agenda Amendments

No agenda amendments were offered during this time.

D. Adoption of Agenda

Barbara Hahn made a motion, seconded by James Corbett to adopt the agenda as presented.

The motion carried unanimously.

E. Approval of Minutes

Vice-Chair Dr. Jannett Bradford made a motion, seconded by Barbara Hahn to approve the December 4, 2020 regular meeting minutes, and the December 28, 2020 Special Called meeting minutes.

The motion carried unanimously.

F. FINANCIAL REPORT – September and October 2020

- **Budget Amendment**

Election Supervisor Shannon Nettles gave an overview of the budget amendment recently presented to the Board of County Commissioners for approval.

- **December Month End**

Election Supervisor Shannon Nettles gave an overview of financial reports and budget for the month ending December 2020.

G. Public Comments

Tanya Glazebrook, St. Marys

Mrs. Glazebrook stated that it would be helpful if Chair Kyle Rapp would include more detail regarding items on the agenda that can't be seen by those on the phone. She asked for more information regarding items on the agenda regarding the discussion of qualifications of voters and she asked wouldn't the voter list maintenance be routine business. She urged the Board to read Secretary of State Brad Raffensperger's statement released.

Linda Victory, Kingsland

Mrs. Victory expressed her concerns over language in the Intergovernmental Agreement with the City of Kingsland that talks about Saturday voting not being required. She stated that while it may not be required that does not mean you can't still allow Saturday voting. She asked the Board for clarification regarding this matter.

H. Old Business

1. Special thank you to Polling Place Hosting Sites (Formal Letter or personal thank you?)

Vice-Chair Dr. Jannett Bradford made a motion, seconded by Barbara Hahn to present a plaque or something that can be displayed to each of the twelve (12) polling place hosting sites in appreciation.

James Corbett made a motion to table this item, seconded by Joseph Michaels.

So voted:

Barbara Hahn – Yes

Dr. Jannett Bradford – Yes

James Corbett – Yes

Joseph Michaels – Yes

Kyle Rapp – Yes

The motion carried unanimously to table this item.

2. Discussion regarding Poll Worker Appreciation Celebration (Howard Peoples Park- Hamburgers/hot dogs)

Vice-Chair Dr. Jannett Bradford made a motion, seconded by James Corbett to send a thank you letter signed by the Board of Elections and Registration and / or the Board of County Commissioners.

The motion carried unanimously.

3. Discussion on the Qualification of Voters

No official action taken regarding this item.

4. Discussion on Voter List Maintenance

No official action taken regarding this item.

5. Discussion regarding the 2020 Elections- Our Successes & What We Can Improve Upon

No official action taken regarding this item.

I. New Business

1. Consideration of Approval for the City of Kingsland Special Election Intergovernmental Agreement*

Joseph Michaels made a motion, seconded by Barbara Hahn to approve the City of Kingsland Special Election Intergovernmental Agreement as presented.

The motion carried unanimously.

2. Consideration of Approval for the City of St. Marys January Runoff Invoice*

Joseph Michaels made a motion, seconded by Barbara Hahn to approve the City of St. Marys January Runoff Invoice as presented.

The motion carried unanimously.

3. Consideration of Approval to Contract with an Election Equipment Technician for set up of Equipment with The City of Kingsland's Upcoming Election

No official action taken regarding this item.

J. Important Upcoming Dates

1. County Holiday – Monday, February 15, 2021 (Presidents' Day)
2. Last day to register to vote in the March Special Election – February 16, 2021
3. February Scheduled Board Meeting – February 18, 2021 at 4PM
4. Earliest day for Registrar to mail an Absentee Ballot for March Special Election - February 22, 2021
5. Advanced (Absentee In-Person) voting begins for March Special Election – February 22, 2021 (At the Camden County Annex Only)
6. March Special Election, City of Kingsland Council Seat #3 – March 16, 2021

No official action required regarding these items.

H. Additional Public Comments

Linda Victory, Kingsland

Mrs. Victory stated that Elections Supervisor Shannon Nettles had answered her previous questions regarding the Saturday voting in the upcoming Kingsland election. She stated that comments were made by Mr. Michaels earlier in discussion about "things we saw". She asked that the Board provide that list of things we saw to the public. She asked if there is not a certified Dominion tech available wouldn't it be beneficial to have one on staff who is certified.

Tom Canning, St. Marys

Mr. Canning stated that he would like to applaud the Board for starting off 2021 with work sessions where issues can be discussed. He urged the board to collect citizen opinion and comment that could assist them in future decisions. He stated that we could be better represented in Atlanta and have a loud voice regarding decisions being made surrounding elections in our State.

Tanya Glazebrook, St. Marys

Mrs. Glazebrook asked if the discussion regarding qualifications of voters was not challenging the law and how would you address it. She again urged those who had not read Secretary of State Brad Raffensperger's statement to take the time to read it. She stated that she hopes we are not chasing rabbits down a rabbit hole and she advised the Board to stay focused.

I. Adjournment

Barbara Hahn made a motion, seconded by Vice-Chair Dr. Jannett Bradford to adjourn the meeting. The vote was unanimous to adjourn the meeting at 5:13 PM.

By: _____
Kyle Rapp, Chair

Attest: _____
Shannon Nettles, Elections Supervisor



Budget Report

Account Summary

For Fiscal: 2020-2021 Period Ending: 01/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Class: 51 - SALARIES & BENEFITS								
Expense								
100-5-1400-511100	SALARIES - REGULAR EMPLOY	131,790.00	131,790.00	9,682.28	68,352.89	0.00	63,437.11	51.87 %
100-5-1400-511102	SALARIES-SELLBACK LEAVE	0.00	0.00	720.00	720.00	0.00	-720.00	0.00 %
100-5-1400-511200	SALARIES - POLL WORKERS	40,000.00	145,000.00	18,099.85	139,014.80	0.00	5,985.20	95.87 %
100-5-1400-511300	OVERTIME	0.00	16,000.00	1,745.55	16,483.95	0.00	-483.95	103.02 %
100-5-1400-511600	SALARIES - MONTHLY	0.00	0.00	500.00	500.00	0.00	-500.00	0.00 %
100-5-1400-512200	SOCIAL SECURITY TAXES	14,983.00	17,483.00	1,229.79	15,414.37	0.00	2,068.63	88.17 %
100-5-1400-512400	RETIREMENT	3,097.00	3,097.00	295.17	2,051.83	0.00	1,045.17	66.25 %
100-5-1400-512403	RETIREMENT: COUNTY MATCH	6,150.00	6,150.00	461.50	3,238.66	0.00	2,911.34	52.66 %
Expense Total:		196,020.00	319,520.00	32,734.14	245,776.50	0.00	73,743.50	76.92 %
Class: 51 - SALARIES & BENEFITS Total:		196,020.00	319,520.00	32,734.14	245,776.50	0.00	73,743.50	76.92 %
Class: 52 - CONTRACTED SERVICES								
Expense								
100-5-1400-521100	BOARD MEMBERS FEES	5,000.00	5,000.00	0.00	1,950.00	0.00	3,050.00	39.00 %
100-5-1400-521203	DRUG SCREEN/BACKGROUND CK	0.00	0.00	0.00	45.00	0.00	-45.00	0.00 %
100-5-1400-521254	CONTRACT SERVICES - ADMIN	2,500.00	2,500.00	0.00	1,500.00	0.00	1,000.00	60.00 %
100-5-1400-522100	JANITORIAL - CONTRACTS	3,500.00	3,500.00	97.84	993.00	0.00	2,507.00	28.37 %
100-5-1400-522202	REP & MT OFF EQUIPMENT	1,000.00	1,000.00	31.28	293.54	0.00	706.46	29.35 %
100-5-1400-522320	EQUIPMENT RENTAL	1,250.00	1,250.00	0.00	0.00	0.00	1,250.00	0.00 %
100-5-1400-523200	TELEPHONE	1,750.00	1,750.00	127.28	1,201.84	0.00	548.16	68.68 %
100-5-1400-523201	CELL PHONES	1,500.00	1,500.00	172.80	1,209.88	0.00	290.12	80.66 %
100-5-1400-523300	ADVERTISING & PUBLISHING	3,500.00	3,500.00	444.90	2,095.77	0.00	1,404.23	59.88 %
100-5-1400-523400	PRINTING	25,000.00	15,000.00	4,081.61	8,952.62	0.00	6,047.38	59.68 %
100-5-1400-523500	TRAVEL	3,750.00	3,750.00	0.00	348.70	0.00	3,401.30	9.30 %
100-5-1400-523600	DUES & SUBSCRIPTIONS	750.00	750.00	0.00	0.00	0.00	750.00	0.00 %
100-5-1400-523700	EDUCATION & TRAINING	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00 %
100-5-1400-523901	ELECTION EMPLOYEES	30,000.00	3,000.00	630.14	2,575.76	0.00	424.24	85.86 %
Expense Total:		82,000.00	45,000.00	5,585.85	21,166.11	0.00	23,833.89	47.04 %
Class: 52 - CONTRACTED SERVICES Total:		82,000.00	45,000.00	5,585.85	21,166.11	0.00	23,833.89	47.04 %
Class: 53 - SUPPLIES								
Expense								
100-5-1400-531100	OFFICE SUPPLIES	4,000.00	4,000.00	25.60	1,393.56	0.00	2,606.44	34.84 %
100-5-1400-531101	MINOR OPERATING \$0 - \$499	1,500.00	1,500.00	0.00	708.67	0.00	791.33	47.24 %

Budget Report

For Fiscal: 2020-2021 Period Ending: 01/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
100-5-1400-531102	POSTAGE	15,000.00	15,000.00	106.59	6,094.54	0.00	8,905.46	40.63 %
100-5-1400-531103	COMPUTER SUPPLIES	2,500.00	2,500.00	2,280.96	7,676.06	0.00	-5,176.06	307.04 %
100-5-1400-531104	JANITORIAL SUPPLIES	850.00	850.00	0.00	114.23	0.00	735.77	13.44 %
100-5-1400-531110	MISCELLANEOUS	0.00	0.00	0.00	32.98	0.00	-32.98	0.00 %
100-5-1400-531118	ELECTION SUPPLIES	1,500.00	1,500.00	0.00	786.60	0.00	713.40	52.44 %
100-5-1400-531210	WATER & SEWER	200.00	200.00	7.52	101.67	0.00	98.33	50.84 %
100-5-1400-531230	ELECTRIC	7,500.00	7,500.00	286.24	1,970.88	0.00	5,529.12	26.28 %
100-5-1400-531270	FUEL	450.00	450.00	0.00	0.00	0.00	450.00	0.00 %
100-5-1400-531300	OTHER SUPPLIES	500.00	500.00	164.98	867.56	0.00	-367.56	173.51 %
100-5-1400-531601	COMPUTERS \$500 - \$4,999	1,000.00	1,000.00	0.00	807.54	0.00	192.46	80.75 %
100-5-1400-531603	FURNITURE \$500 - \$4,999	500.00	500.00	0.00	0.00	0.00	500.00	0.00 %
	Expense Total:	35,500.00	35,500.00	2,871.89	20,554.29	0.00	14,945.71	57.90 %
	Class: 53 - SUPPLIES Total:	35,500.00	35,500.00	2,871.89	20,554.29	0.00	14,945.71	57.90 %
	Report Total:	313,520.00	400,020.00	41,191.88	287,496.90	0.00	112,523.10	71.87 %

Budget Report

For Fiscal: 2020-2021 Period Ending: 01/31/2021

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Class: 51 - SALARIES & BENEFITS							
Expense	196,020.00	319,520.00	32,734.14	245,776.50	0.00	73,743.50	76.92 %
Class: 51 - SALARIES & BENEFITS Total:	196,020.00	319,520.00	32,734.14	245,776.50	0.00	73,743.50	76.92 %
Class: 52 - CONTRACTED SERVICES							
Expense	82,000.00	45,000.00	5,585.85	21,166.11	0.00	23,833.89	47.04 %
Class: 52 - CONTRACTED SERVICES Total:	82,000.00	45,000.00	5,585.85	21,166.11	0.00	23,833.89	47.04 %
Class: 53 - SUPPLIES							
Expense	35,500.00	35,500.00	2,871.89	20,554.29	0.00	14,945.71	57.90 %
Class: 53 - SUPPLIES Total:	35,500.00	35,500.00	2,871.89	20,554.29	0.00	14,945.71	57.90 %
Report Total:	313,520.00	400,020.00	41,191.88	287,496.90	0.00	112,523.10	71.87 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
100 - GENERAL	313,520.00	400,020.00	41,191.88	287,496.90	0.00	112,523.10	71.87 %
Report Total:	313,520.00	400,020.00	41,191.88	287,496.90	0.00	112,523.10	71.87 %



Account	Name	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance		
Fund: 100 - GENERAL								
Class: 51 - SALARIES & BENEFITS								
100-5-1400-511100	SALARIES - REGULAR EMPLOY	58,670.61	9,682.28	9,682.28	0.00	68,352.89		
Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Debits	Credits	Running Balance
01/11/2021	PYPKT00303	PYPKT00303 - PPE 1/...	PYPKT00303 - PPE 1/10/21 - Period 12/28/2020 - 1/10/2021			4,913.14		63,583.75
01/25/2021	PYPKT00315	PYPKT00315 - PPE 1/2...	PYPKT00315 - PPE 1/24/21 - Period 1/11/2021 - 1/24/2021		REG01 - EXPENSE	400.00		63,983.75
01/25/2021	PYPKT00315	PYPKT00315 - PPE 1/2...	PYPKT00315 - PPE 1/24/21 - Period 1/11/2021 - 1/24/2021			4,369.14		68,352.89
				Activity for January, 2021:		9,682.28	0.00	9,682.28
100-5-1400-511102	SALARIES-SELLBACK LEAVE	0.00	720.00	720.00	0.00	720.00		
Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Debits	Credits	Running Balance
01/25/2021	PYPKT00315	PYPKT00315 - PPE 1/2...	PYPKT00315 - PPE 1/24/21 - Period 1/11/2021 - 1/24/2021			720.00		720.00
				Activity for January, 2021:		720.00	0.00	720.00
100-5-1400-511200	SALARIES - POLL WORKERS	120,914.95	18,099.85	18,099.85	0.00	139,014.80		
Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Debits	Credits	Running Balance
01/11/2021	PYPKT00303	PYPKT00303 - PPE 1/...	PYPKT00303 - PPE 1/10/21 - Period 12/28/2020 - 1/10/2021			15,009.65		135,924.60
01/11/2021	PYPKT00303	PYPKT00303 - PPE 1/...	PYPKT00303 - PPE 1/10/21 - Period 12/28/2020 - 1/10/2021		REG01 - EXPENSE	1,045.00		136,969.60
01/25/2021	PYPKT00315	PYPKT00315 - PPE 1/2...	PYPKT00315 - PPE 1/24/21 - Period 1/11/2021 - 1/24/2021			1,495.20		138,464.80
01/25/2021	PYPKT00316	PYPKT00316 - PP 1/28 ..	PYPKT00316 - PP 1/28 Monthly - Period 1/1/2021 - 1/24/2021			550.00		139,014.80
				Activity for January, 2021:		18,099.85	0.00	18,099.85

Detail Report

Date Range: 01/01/2021 - 01/31/2021

Account	Name	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance		
100-5-1400-511300	OVERTIME	14,738.40	1,745.55	1,745.55	0.00	16,483.95		
Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Debits	Credits	Running Balance
01/11/2021	PYPKT00303	PYPKT00303 - PPE 1/...	PYPKT00303 - PPE 1/10/21 - Period 12/28/2020 - 1/10/2021			1,565.55		16,303.95
01/11/2021	PYPKT00303	PYPKT00303 - PPE 1/...	PYPKT00303 - PPE 1/10/21 - Period 12/28/2020 - 1/10/2021		REG01 - EXPENSE	180.00		16,483.95
				Activity for January, 2021:		1,745.55	0.00	1,745.55
100-5-1400-511600	SALARIES - MONTHLY	0.00	500.00	500.00	0.00	500.00		
Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Debits	Credits	Running Balance
01/25/2021	PYPKT00316	PYPKT00316 - PP 1/28 ..	PYPKT00316 - PP 1/28 Monthly - Period 1/1/2021 - 1/24/2021			500.00		500.00
				Activity for January, 2021:		500.00	0.00	500.00
100-5-1400-512200	SOCIAL SECURITY TAXES	14,184.58	1,229.79	1,229.79	0.00	15,414.37		
Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Debits	Credits	Running Balance
01/11/2021	PYPKT00303	PYPKT00303 - PPE 1/...	PYPKT00303 - PPE 1/10/21 - Period 12/28/2020 - 1/10/2021			659.75		14,844.33
01/25/2021	PYPKT00315	PYPKT00315 - PPE 1/2...	PYPKT00315 - PPE 1/24/21 - Period 1/11/2021 - 1/24/2021			531.79		15,376.12
01/25/2021	PYPKT00316	PYPKT00316 - PP 1/28 ..	PYPKT00316 - PP 1/28 Monthly - Period 1/1/2021 - 1/24/2021			38.25		15,414.37
				Activity for January, 2021:		1,229.79	0.00	1,229.79
100-5-1400-512400	RETIREMENT	1,756.66	295.17	295.17	0.00	2,051.83		
Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Debits	Credits	Running Balance
01/11/2021	PYPKT00303	PYPKT00303 - PPE 1/...	PYPKT00303 - PPE 1/10/21 - Period 12/28/2020 - 1/10/2021			164.09		1,920.75
01/25/2021	PYPKT00315	PYPKT00315 - PPE 1/2...	PYPKT00315 - PPE 1/24/21 - Period 1/11/2021 - 1/24/2021			131.08		2,051.83
				Activity for January, 2021:		295.17	0.00	295.17

Detail Report

Date Range: 01/01/2021 - 01/31/2021

Account	Name	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
100-5-1400-512403	RETIREMENT: COUNTY MATCH	2,777.16	461.50	461.50	0.00	3,238.66

Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Debits	Credits	Running Balance
01/11/2021	PYPKT00303	PYPKT00303 - PPE 1/...	PYPKT00303 - PPE 1/10/21 - Period 12/28/2020 - 1/10/2021			251.85		3,029.01
01/25/2021	PYPKT00315	PYPKT00315 - PPE 1/2...	PYPKT00315 - PPE 1/24/21 - Period 1/11/2021 - 1/24/2021			209.65		3,238.66
Activity for January, 2021:						461.50	0.00	461.50

Total Class: 51 - SALARIES & BENEFITS:		213,042.36	32,734.14	32,734.14	0.00	245,776.50
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Detail Report

Date Range: 01/01/2021 - 01/31/2021

Account	Name	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
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Class: 52 - CONTRACTED SERVICES

100-5-1400-522100	JANITORIAL - CONTRACTS	895.16	97.84	97.84	0.00	993.00
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Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Debits	Credits	Running Balance
01/06/2021	APPKT00854	917 1644004	ACCOUNT 1536212 GOVERNMENT	00073 - UNIFIRST CORPORATION		3.41		898.57
	Payment Number:	69813			00073 - UNIFIRST CORPORATION			
01/13/2021	APPKT00874	3236	JANITORIAL SERVICES	50153 - WALTER W. SMITH		24.06		922.63
	Payment Number:	69817			50153 - WALTER W. SMITH			
01/13/2021	APPKT00886	917 1646123	CUSTOMER 1536212 GOVERNMENT	00073 - UNIFIRST CORPORATION		3.41		926.04
	Payment Number:	69868			00073 - UNIFIRST CORPORATION			
01/20/2021	APPKT00906	917 1648206	CUSTOMER 1536212 GOVERNMENT	00073 - UNIFIRST CORPORATION		3.41		929.45
	Payment Number:	69933			00073 - UNIFIRST CORPORATION			
01/22/2021	APPKT00904	3237	JANITORIAL SERVICES	50153 - WALTER W. SMITH		60.14		989.59
	Payment Number:	69875			50153 - WALTER W. SMITH			
01/27/2021	APPKT00929	917 1650294	CUSTOMER 1536212 GOVERNMENT	00073 - UNIFIRST CORPORATION		3.41		993.00
	Payment Number:	70025			00073 - UNIFIRST CORPORATION			
Activity for January, 2021:						97.84	0.00	97.84

100-5-1400-522202	REP & MT OFF EQUIPMENT	262.26	31.28	31.28	0.00	293.54
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Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Debits	Credits	Running Balance
01/14/2021	APPKT00884	437325	ACCOUNT CAMDE020 CONTRACT 50067-02	00006 - GOLDEN ISLES OFFICE EQUIP		30.00		292.26
	Payment Number:	1101			00006 - GOLDEN ISLES OFFICE EQUIP			
01/31/2021	GLPKT02665	01210074	Registrar Copier Usage January 2021			1.28		293.54
Activity for January, 2021:						31.28	0.00	31.28

100-5-1400-523200	TELEPHONE	1,074.56	127.28	127.28	0.00	1,201.84
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Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Debits	Credits	Running Balance
01/16/2021	APPKT00945	JAN 21/5601	912-576-5601	02738 - TDS TELECOM		127.28		1,201.84
	Payment Number:	DFT0001961			02738 - TDS TELECOM			
Activity for January, 2021:						127.28	0.00	127.28

Detail Report

Date Range: 01/01/2021 - 01/31/2021

Account	Name	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance				
100-5-1400-523201	CELL PHONES	1,037.08	172.80	172.80	0.00	1,209.88				
Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Debits	Credits	Running Balance		
01/23/2021	APPKT00961	9871866001	242012184-00001 12.24.20 - 01.23.21	15451 - VERIZON WIRELESS		114.11		1,151.19		
	Payment Number:	DFT0001999			15451 - VERIZON WIRELESS					
01/23/2021	APPKT00961	9871881142	323582876-00001 12.24.20 - 01.23.21	15451 - VERIZON WIRELESS		58.69		1,209.88		
	Payment Number:	DFT0002000			15451 - VERIZON WIRELESS					
					Activity for January, 2021:	172.80	0.00	172.80		
100-5-1400-523300	ADVERTISING & PUBLISHING	1,650.87	444.90	444.90	0.00	2,095.77				
Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Debits	Credits	Running Balance		
01/27/2021	APPKT00929	613790 12.10.20	PO 246987 NOTICE TO PUBLIC	00774 - TRIBUNE & GEORGIAN		222.45		1,873.32		
	Payment Number:	70022			00774 - TRIBUNE & GEORGIAN					
01/27/2021	APPKT00929	614795 12.17.20	PO 246988 PUBLIC NOTICE PROCESS TAB	00774 - TRIBUNE & GEORGIAN		222.45		2,095.77		
	Payment Number:	70022			00774 - TRIBUNE & GEORGIAN					
					Activity for January, 2021:	444.90	0.00	444.90		
100-5-1400-523400	PRINTING	4,871.01	4,081.61	4,081.61	0.00	8,952.62				
Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Debits	Credits	Running Balance		
01/27/2021	APPKT00929	2816	GENERAL ELECTION - 11.03.20	54473 - TATTNALL BALLOT SOLUTIONS		1,828.43		6,699.44		
	Payment Number:	70019			54473 - TATTNALL BALLOT SOLUTIONS					
01/27/2021	APPKT00929	2990	GENERAL ELECTION RUNOFF 01.05.21	54473 - TATTNALL BALLOT SOLUTIONS		813.35		7,512.79		
	Payment Number:	70019			54473 - TATTNALL BALLOT SOLUTIONS					
01/27/2021	APPKT00935	DVS138649	CUSTOMER USGACAMDEN BALLOT PAPER	54696 - DOMINION VOTING		1,439.83		8,952.62		
	Payment Number:	1142			54696 - DOMINION VOTING					
					Activity for January, 2021:	4,081.61	0.00	4,081.61		
100-5-1400-523901	ELECTION EMPLOYEES	1,945.62	630.14	630.14	0.00	2,575.76				
Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Debits	Credits	Running Balance		
01/11/2021	PYPKT00303	PYPKT00303 - PPE 1/...	PYPKT00303 - PPE 1/10/21 - Period 12/28/2020 - 1/10/2021			630.14		2,575.76		
					Activity for January, 2021:	630.14	0.00	630.14		
		Total Class: 52 - CONTRACTED SERVICES:				11,736.56	5,585.85	5,585.85	0.00	17,322.41

Detail Report

Date Range: 01/01/2021 - 01/31/2021

Account	Name	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
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Class: 53 - SUPPLIES

Detail Report

Date Range: 01/01/2021 - 01/31/2021

Account	Name	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance		
100-5-1400-531100	OFFICE SUPPLIES	1,367.96	25.60	25.60	0.00	1,393.56		
Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Debits	Credits	Running Balance
01/31/2021	GLPKT02670	01210077	Registrar Office Supplies January 2021			25.60		1,393.56
						Activity for January, 2021:	0.00	25.60
100-5-1400-531102	POSTAGE	5,987.95	106.59	106.59	0.00	6,094.54		
Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Debits	Credits	Running Balance
01/31/2021	GLPKT02668	01210075	Registrar Postage January 2021			106.59		6,094.54
						Activity for January, 2021:	0.00	106.59
100-5-1400-531103	COMPUTER SUPPLIES	5,395.10	2,280.96	2,280.96	0.00	7,676.06		
Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Debits	Credits	Running Balance
01/04/2021	APPKT00854	146390919001	ACCOUNT 43096518 PO 249150 INK CARTRIDGES	01258 - OFFICE DEPOT 43096518		320.76		5,715.86
	Payment Number:	69797			01258 - OFFICE DEPOT 43096518			
01/13/2021	APPKT00875	7320633240	Ink Cartridges	50662 - BANK OF AMERICA		614.54		6,330.40
	Payment Number:	1106			Purchased From Vendor: 04798 - STAPLES BUSINESS ADVANTAGE			
01/27/2021	APPKT00935	DVS139152	CUSTOMER ID USGACAMDEN	54696 - DOMINION VOTING		1,345.66		7,676.06
	Payment Number:	1142			54696 - DOMINION VOTING			
					Activity for January, 2021:	2,280.96	0.00	2,280.96
100-5-1400-531210	WATER & SEWER	94.15	7.52	7.52	0.00	101.67		
Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Debits	Credits	Running Balance
01/01/2021	APPKT00869	JANUARY 2021 W/S	CITY OF WOODBINE WATER/SEWER	00088 - CITY OF WOODBINE		7.52		101.67
	Payment Number:	69832			00088 - CITY OF WOODBINE			
					Activity for January, 2021:	7.52	0.00	7.52
100-5-1400-531230	ELECTRIC	1,684.64	286.24	286.24	0.00	1,970.88		
Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Debits	Credits	Running Balance
01/09/2021	APPKT00898	JANUARY 2021	SB04082-68066	51086 - GEORGIA POWER COMPANY		286.24		1,970.88
	Payment Number:	69907			51086 - GEORGIA POWER COMPANY			
					Activity for January, 2021:	286.24	0.00	286.24

Detail Report

Date Range: 01/01/2021 - 01/31/2021

Account	Name	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
100-5-1400-531300	OTHER SUPPLIES	702.58	164.98	164.98	0.00	867.56

Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Debits	Credits	Running Balance
01/13/2021	APPKT00875	81113	Refreshments for Poll Workers	50662 - BANK OF AMERICA		22.57		725.15
	Payment Number:	1106			Purchased From Vendor: 02945 - WINN DIXIE-KINGSLAND			
01/13/2021	APPKT00875	85626	Breakfast for Poll Workers	50662 - BANK OF AMERICA		31.97		757.12
	Payment Number:	1106			Purchased From Vendor: 52406 - P-Card Meals			
01/27/2021	APPKT00929	01.26.21 REIMB	REIMBURSEMENT FOR LUNCH	01880 - DEBORAH FELIX		23.52		780.64
	Payment Number:	69971			01880 - DEBORAH FELIX			
01/27/2021	APPKT00929	01.26.21 REIMB	REIMBURSEMENT FOR DONUTS	54185 - BARBARA HAHN		69.92		850.56
	Payment Number:	69950			54185 - BARBARA HAHN			
01/27/2021	APPKT00968	146699	ACCOUNT 361980	00040 - CULLIGAN WATER SERVICES		17.00		867.56
	Payment Number:	70061			00040 - CULLIGAN WATER SERVICES			
Activity for January, 2021:						164.98	0.00	164.98
Total Class: 53 - SUPPLIES:		15,232.38	2,871.89	2,871.89	0.00	18,104.27		
Total Fund: 100 - GENERAL:		240,011.30	41,191.88	41,191.88	0.00	281,203.18		
Grand Totals:		240,011.30	41,191.88	41,191.88	0.00	281,203.18		

Account Summary

Account	Name	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
Fund: 100 - GENERAL						
Class: 51 - SALARIES & BENEFITS						
100-5-1400-511100	SALARIES - REGULAR EMPLOY	58,670.61	9,682.28	9,682.28	0.00	68,352.89
100-5-1400-511102	SALARIES-SELLBACK LEAVE	0.00	720.00	720.00	0.00	720.00
100-5-1400-511200	SALARIES - POLL WORKERS	120,914.95	18,099.85	18,099.85	0.00	139,014.80
100-5-1400-511300	OVERTIME	14,738.40	1,745.55	1,745.55	0.00	16,483.95
100-5-1400-511600	SALARIES - MONTHLY	0.00	500.00	500.00	0.00	500.00
100-5-1400-512200	SOCIAL SECURITY TAXES	14,184.58	1,229.79	1,229.79	0.00	15,414.37
100-5-1400-512400	RETIREMENT	1,756.66	295.17	295.17	0.00	2,051.83
100-5-1400-512403	RETIREMENT: COUNTY MATCH	2,777.16	461.50	461.50	0.00	3,238.66
Total Class: 51 - SALARIES & BENEFITS:		213,042.36	32,734.14	32,734.14	0.00	245,776.50
Class: 52 - CONTRACTED SERVICES						
100-5-1400-522100	JANITORIAL - CONTRACTS	895.16	97.84	97.84	0.00	993.00
100-5-1400-522202	REP & MT OFF EQUIPMENT	262.26	31.28	31.28	0.00	293.54
100-5-1400-523200	TELEPHONE	1,074.56	127.28	127.28	0.00	1,201.84
100-5-1400-523201	CELL PHONES	1,037.08	172.80	172.80	0.00	1,209.88
100-5-1400-523300	ADVERTISING & PUBLISHING	1,650.87	444.90	444.90	0.00	2,095.77
100-5-1400-523400	PRINTING	4,871.01	4,081.61	4,081.61	0.00	8,952.62
100-5-1400-523901	ELECTION EMPLOYEES	1,945.62	630.14	630.14	0.00	2,575.76
Total Class: 52 - CONTRACTED SERVICES:		11,736.56	5,585.85	5,585.85	0.00	17,322.41
Class: 53 - SUPPLIES						
100-5-1400-531100	OFFICE SUPPLIES	1,367.96	25.60	25.60	0.00	1,393.56
100-5-1400-531102	POSTAGE	5,987.95	106.59	106.59	0.00	6,094.54
100-5-1400-531103	COMPUTER SUPPLIES	5,395.10	2,280.96	2,280.96	0.00	7,676.06
100-5-1400-531210	WATER & SEWER	94.15	7.52	7.52	0.00	101.67
100-5-1400-531230	ELECTRIC	1,684.64	286.24	286.24	0.00	1,970.88
100-5-1400-531300	OTHER SUPPLIES	702.58	164.98	164.98	0.00	867.56
Total Class: 53 - SUPPLIES:		15,232.38	2,871.89	2,871.89	0.00	18,104.27
Total Fund: 100 - GENERAL:		240,011.30	41,191.88	41,191.88	0.00	281,203.18
Grand Totals:		240,011.30	41,191.88	41,191.88	0.00	281,203.18

Fund Summary

Fund	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
100 - GENERAL	240,011.30	41,191.88	41,191.88	0.00	281,203.18
Grand Total:	240,011.30	41,191.88	41,191.88	0.00	281,203.18

CAMDEN COUNTY BOARD OF ELECTIONS & REGISTRATION
AGENDA ITEM: # G-3

SUBJECT: Work Session to be scheduled

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE: February 18, 2021

BUDGET INFO: N/A

REVENUES: N/A

EXPENSES: N/A

ANNUAL: N/A

CAPITAL: N/A

OTHER: N/A

FUNDING SOURCE: N/A

BOARD ACTION REQUESTED ON: February 18, 2021

PURPOSE: To request that the Board of Elections & Registration:

- a. Consider a work session to be scheduled for March 25, 2021 at 4P.M.

HISTORY:

1. The Camden County Board of Elections & Registration (BoER) has several important items that need to be discussed by the Board.
2. The BoER needs to vote on how to proceed with these items.
3. The BoER has had several work sessions in the past.

FACTS & ISSUES:

1. There are at least 3 items that need to be discussed and then possibly brought to our next meeting agenda for a vote. Those items include:
 - a.) Review Polling Places in District 1
 - b.) Voter Challenges
 - c.) Absentee Ballot signature verification process.

OPTIONS:

1. Motion to approve this item.
2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the Board.

RECOMMENDED ACTION:

1. To be determined by the Board.

DEPARTMENT: Elections

IF APPLICABLE:

IF APPLICABLE:

Prepared by: Shannon Nettles

County Attorney Review:

Finance Review:
