



# Camden County Board of Elections & Registration

P.O. Box 608 / 200 East 4<sup>th</sup> Street • Woodbine, Georgia 31569

Phone: (912) 576.3245 • [www.camdencountyga.gov](http://www.camdencountyga.gov)

## Office of Elections & Registration

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### REGULAR BOARD MEETING Wednesday, April 14, 2021, 4:00 P.M.

Camden County Government Services Complex  
2<sup>nd</sup> Floor Commissioner Chambers  
Woodbine, GA

## AGENDA

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE
- D. ADOPTION OF AGENDA\*
- E. APPROVAL OF MINUTES:\* February 18, 2021 Board Meeting
- F. FINANCIAL REPORT – March Month End
- G. PUBLIC COMMENTS (*for Agenda Items only*)
- H. OLD BUSINESS
  - 1. Electorate Qualifications
  - 2. FY 2021 Budget Discussion- Budget Committee Meeting Scheduled for 4/21
  - 3. Summer Intern Applicants/Interview Recap
- I. NEW BUSINESS
  - 1. Review & Discussion of the Election Integrity Act of 2021- SB202
- J. IMPORTANT UPCOMING DATES
  - 1. **BoER Regularly Scheduled Board Meeting** – May 20, 2021 at 4PM
- K. ADDITIONAL PUBLIC COMMENTS
- L. ADJOURN REGULAR MEETING\*

*\*Items requiring either unanimous consent or a vote.*

*\*\*Items requiring a vote.*

*\*\*\*Please be advised this agenda is subject to amendments.*

*As set forth in the Americans with Disabilities Act of 1992, Camden County does not discriminate on the basis of disability and will assist citizens with special needs, given proper notice. Please contact the Board of Elections & Registration Office for assistance prior to the given meeting. We can be reached at 912.576.3245.*

### *Your Vote Counts*

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SHANNON NETTLES  
Elections Supervisor

DEBORAH FELIX  
Assistant Elections Supervisor

BARBARA HAHN  
Member, District 1

JANNETT BRADFORD  
Vice-Chair, District 2

ANTHONY KICKLIGHTER  
Member, District 3

JOSEPH MICHAELS  
Member, District 4

KYLE RAPP  
Chair, District 5

**CAMDEN COUNTY, GEORGIA  
BOARD OF ELECTIONS & REGISTRATION  
REGULAR MEETING MINUTES  
MARCH 18, 2021, 4:00 PM**

**In Person Attendance: Kyle Rapp; Dr. Jannett Bradford; Joseph Michaels; Anthony Kicklighter; Barbara Hahn; Elections Supervisor Shannon Nettles; Assistant Elections Supervisor Deborah Felix; County Attorney John Myers and County Clerk Katie Bishop.**

**A. Call to Order**

Chair Kyle Rapp called the meeting to order at 4:00 PM.

County Clerk Katie Bishop noted that all members were present.

**B. Invocation**

Chair Kyle Rapp delivered the invocation.

**C. Pledge of Allegiance**

Vice-Chair Dr. Jannett Bradford led the Pledge of Allegiance.

**D. Adoption of Agenda**

Chair Kyle Rapp noted that the agenda was adopted as presented.

**E. Approval of Minutes**

Chair Kyle Rapp noted the February 18, 2021 minutes as being accepted as written.

**F. FINANCIAL REPORT – February Month End**

Election Supervisor Shannon Nettles gave an overview of month end financial reports and budget for the month ending February 2021.

**G. Public Comments**

**Mary Beckman, St. Marys**

Ms. Beckman provided the Board with a handout regarding recent voter turnout during the City of Kingsland Special Election. She provide the Board with an overview of the document and discussed combining precincts in future elections.

## **H. Old Business**

1. Update on Polling Place Appreciation Framed Certificates
2. Update on Poll Worker Appreciation Certificates

Election Supervisor presented the Certificates of Appreciation for all the Board to see. Anthony Kicklighter made a motion, seconded by Barbara Hahn, to approve the certificates to be presented, along with a letter of appreciation signed by all Board Members.

***The motion carried unanimously.***

## **I. New Business**

1. Discuss Unofficial and Incomplete Summary Results of Special Election

After discussion by the Board regarding the Unofficial and Incomplete Summary Results of recent Special Election held in the City of Kingsland, no official action was needed regarding this item.

***No official action taken regarding this item.***

2. Provide Update on the Georgia Voter Registration & Election Officials Proposed Conference Dates

After discussion by the Board regarding the Georgia Voter Registration and Election Officials Proposed Conference dates, no official action was needed regarding this item.

***No official action taken regarding this item.***

3. Provide Update on the Relocation of the Elections Office to Kingsland

Elections Supervisor Shannon Nettles gave the Board an update regarding the proposed relocation of the Elections office to the proposed Kingsland location.

After discussion by the Board regarding the Relocation of the Elections Office to the proposed Kingsland location, no official action was taken regarding this item.

***No official action taken regarding this item.***

4. Dominion Voting Equipment Warranty Costs Discussion

Elections Supervisor Shannon Nettles gave the Board an update regarding the costs associated with the Dominion Voting Equipment Warranty.

After discussion by the Board regarding the Dominion Voting Equipment Warranty Costs, no official action was needed regarding this item.

***No official action taken regarding this item.***

5. FY 2021 Budget Discussion

Elections Supervisor Shannon Nettles presented an overview of line by line proposed Fiscal Year 2021 Expenditures for the budget submittal.

After discussion by the Board and a few adjustments to the proposed Fiscal Year 2021 Board of Elections and Registration budget submittal, no official action was needed regarding this item.

***No official action taken regarding this item.***

6. Summer Intern Applicants

Elections Supervisor Shannon Nettles gave an update regarding the applicant process for Summer Interns and explained that interviews would take place at a later date to choose the candidate for the internship.

***No official action taken regarding this item.***

## **J. Important Upcoming Dates**

1. Board of Elections & Registration Work Session - Thursday, March 25, 2021, 4:00 PM, Camden County Government Services Complex – Commissioner Chambers
2. Elections & Registration Regularly Scheduled Board Meeting – Thursday, April 15, 2021, 4:00 PM, Camden County Government Services Complex – Commissioner Chambers

***No official action required regarding these items.***

## **K. Additional Public Comments**

### **Mary Beckman, St. Marys**

Ms. Beckman discussed the voter turnout in the recent Special Election for the City of Kingsland compared to the previous election. She reminded the Board that the

State of Georgia has taken out a ten (10) year bond to purchase voting equipment and to keep that in mind when making a decision regarding the purchase of a warranty for these machines. She encouraged the Board to invest in the purchase of a few more scanners for future elections.

**Rachel Baldwin, Kingsland**

Ms. Baldwin stated that while she realizes that public comment portions of meetings do not require a dialogue of back and forth between speakers and Board members, to what degree would the Board allow public participation during the upcoming Work Session, and would the challenge submitted be discussed?

**L. Adjournment**

Chair Kyle Rapp adjourned the meeting at 4:42 PM.

By: \_\_\_\_\_  
Kyle Rapp, Chair

Attest: \_\_\_\_\_  
Shannon Nettles, Elections Supervisor



# My Budget Report

## Account Summary

For Fiscal: 2020-2021 Period Ending: 03/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
<b>Class: 51 - SALARIES &amp; BENEFITS</b>								
<b>Expense</b>								
<a href="#">100-5-1400-511100</a>	SALARIES - REGULAR EMPLOY	131,790.00	131,790.00	8,738.28	85,829.45	0.00	45,960.55	65.13 %
<a href="#">100-5-1400-511102</a>	SALARIES-SELLBACK LEAVE	0.00	0.00	0.00	720.00	0.00	-720.00	0.00 %
<a href="#">100-5-1400-511200</a>	SALARIES - POLL WORKERS	40,000.00	145,000.00	17,172.00	158,993.30	0.00	-13,993.30	109.65 %
<a href="#">100-5-1400-511300</a>	OVERTIME	0.00	16,000.00	0.00	16,483.95	0.00	-483.95	103.02 %
<a href="#">100-5-1400-511600</a>	SALARIES - MONTHLY	0.00	0.00	750.00	1,250.00	0.00	-1,250.00	0.00 %
<a href="#">100-5-1400-512200</a>	SOCIAL SECURITY TAXES	14,983.00	17,483.00	1,518.59	17,933.13	0.00	-450.13	102.57 %
<a href="#">100-5-1400-512400</a>	RETIREMENT	3,097.00	3,097.00	262.16	2,576.15	0.00	520.85	83.18 %
<a href="#">100-5-1400-512403</a>	RETIREMENT: COUNTY MATCH	6,150.00	6,150.00	419.30	4,077.26	0.00	2,072.74	66.30 %
<b>Expense Total:</b>		<b>196,020.00</b>	<b>319,520.00</b>	<b>28,860.33</b>	<b>287,863.24</b>	<b>0.00</b>	<b>31,656.76</b>	<b>90.09 %</b>
<b>Class: 51 - SALARIES &amp; BENEFITS Total:</b>		<b>196,020.00</b>	<b>319,520.00</b>	<b>28,860.33</b>	<b>287,863.24</b>	<b>0.00</b>	<b>31,656.76</b>	<b>90.09 %</b>
<b>Class: 52 - CONTRACTED SERVICES</b>								
<b>Expense</b>								
<a href="#">100-5-1400-521100</a>	BOARD MEMBERS FEES	5,000.00	5,000.00	0.00	1,900.00	0.00	3,100.00	38.00 %
<a href="#">100-5-1400-521203</a>	DRUG SCREEN/BACKGROUND CK	0.00	0.00	0.00	45.00	0.00	-45.00	0.00 %
<a href="#">100-5-1400-521254</a>	CONTRACT SERVICES - ADMIN	2,500.00	2,500.00	0.00	1,500.00	0.00	1,000.00	60.00 %
<a href="#">100-5-1400-521335</a>	C/S-ANNUAL SOFTWARE MAINT.	0.00	0.00	0.00	1,440.00	0.00	-1,440.00	0.00 %
<a href="#">100-5-1400-522100</a>	JANITORIAL - CONTRACTS	3,500.00	3,500.00	297.33	1,424.25	0.00	2,075.75	40.69 %
<a href="#">100-5-1400-522202</a>	REP & MT OFF EQUIPMENT	1,000.00	1,000.00	10.14	398.47	0.00	601.53	39.85 %
<a href="#">100-5-1400-522320</a>	EQUIPMENT RENTAL	1,250.00	1,250.00	0.00	0.00	0.00	1,250.00	0.00 %
<a href="#">100-5-1400-523200</a>	TELEPHONE	1,750.00	1,750.00	127.28	1,456.40	0.00	293.60	83.22 %
<a href="#">100-5-1400-523201</a>	CELL PHONES	1,500.00	1,500.00	173.36	1,556.52	0.00	-56.52	103.77 %
<a href="#">100-5-1400-523300</a>	ADVERTISING & PUBLISHING	3,500.00	3,500.00	212.80	2,308.57	0.00	1,191.43	65.96 %
<a href="#">100-5-1400-523400</a>	PRINTING	25,000.00	15,000.00	0.00	9,147.43	0.00	5,852.57	60.98 %
<a href="#">100-5-1400-523500</a>	TRAVEL	3,750.00	3,750.00	66.92	717.80	0.00	3,032.20	19.14 %
<a href="#">100-5-1400-523600</a>	DUES & SUBSCRIPTIONS	750.00	750.00	0.00	0.00	0.00	750.00	0.00 %
<a href="#">100-5-1400-523700</a>	EDUCATION & TRAINING	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00 %
<a href="#">100-5-1400-523901</a>	ELECTION EMPLOYEES	30,000.00	3,000.00	253.81	4,829.57	0.00	-1,829.57	160.99 %
<b>Expense Total:</b>		<b>82,000.00</b>	<b>45,000.00</b>	<b>1,141.64</b>	<b>26,724.01</b>	<b>0.00</b>	<b>18,275.99</b>	<b>59.39 %</b>
<b>Class: 52 - CONTRACTED SERVICES Total:</b>		<b>82,000.00</b>	<b>45,000.00</b>	<b>1,141.64</b>	<b>26,724.01</b>	<b>0.00</b>	<b>18,275.99</b>	<b>59.39 %</b>
<b>Class: 53 - SUPPLIES</b>								
<b>Expense</b>								
<a href="#">100-5-1400-531100</a>	OFFICE SUPPLIES	4,000.00	4,000.00	221.67	1,637.79	0.00	2,362.21	40.94 %

My Budget Report

For Fiscal: 2020-2021 Period Ending: 03/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
<a href="#">100-5-1400-531101</a>	MINOR OPERATING \$0 - \$499	1,500.00	1,500.00	366.86	1,085.28	0.00	414.72	72.35 %
<a href="#">100-5-1400-531102</a>	POSTAGE	15,000.00	15,000.00	262.37	6,993.95	0.00	8,006.05	46.63 %
<a href="#">100-5-1400-531103</a>	COMPUTER SUPPLIES	2,500.00	2,500.00	165.42	7,841.48	0.00	-5,341.48	313.66 %
<a href="#">100-5-1400-531104</a>	JANITORIAL SUPPLIES	850.00	850.00	0.00	114.23	0.00	735.77	13.44 %
<a href="#">100-5-1400-531110</a>	MISCELLANEOUS	0.00	0.00	0.00	32.98	0.00	-32.98	0.00 %
<a href="#">100-5-1400-531118</a>	ELECTION SUPPLIES	1,500.00	1,500.00	10.04	1,091.49	0.00	408.51	72.77 %
<a href="#">100-5-1400-531210</a>	WATER & SEWER	200.00	200.00	24.71	131.31	0.00	68.69	65.66 %
<a href="#">100-5-1400-531230</a>	ELECTRIC	7,500.00	7,500.00	262.27	2,506.46	0.00	4,993.54	33.42 %
<a href="#">100-5-1400-531270</a>	FUEL	450.00	450.00	0.00	0.00	0.00	450.00	0.00 %
<a href="#">100-5-1400-531300</a>	OTHER SUPPLIES	500.00	500.00	9.00	1,150.20	0.00	-650.20	230.04 %
<a href="#">100-5-1400-531601</a>	COMPUTERS \$500 - \$4,999	1,000.00	1,000.00	0.00	807.54	0.00	192.46	80.75 %
<a href="#">100-5-1400-531603</a>	FURNITURE \$500 - \$4,999	500.00	500.00	0.00	0.00	0.00	500.00	0.00 %
	<b>Expense Total:</b>	<b>35,500.00</b>	<b>35,500.00</b>	<b>1,322.34</b>	<b>23,392.71</b>	<b>0.00</b>	<b>12,107.29</b>	<b>65.89 %</b>
	<b>Class: 53 - SUPPLIES Total:</b>	<b>35,500.00</b>	<b>35,500.00</b>	<b>1,322.34</b>	<b>23,392.71</b>	<b>0.00</b>	<b>12,107.29</b>	<b>65.89 %</b>
	<b>Report Total:</b>	<b>313,520.00</b>	<b>400,020.00</b>	<b>31,324.31</b>	<b>337,979.96</b>	<b>0.00</b>	<b>62,040.04</b>	<b>84.49 %</b>

**Group Summary**

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
<b>Class: 51 - SALARIES &amp; BENEFITS</b>							
Expense	196,020.00	319,520.00	28,860.33	287,863.24	0.00	31,656.76	90.09 %
<b>Class: 51 - SALARIES &amp; BENEFITS Total:</b>	<b>196,020.00</b>	<b>319,520.00</b>	<b>28,860.33</b>	<b>287,863.24</b>	<b>0.00</b>	<b>31,656.76</b>	<b>90.09 %</b>
<b>Class: 52 - CONTRACTED SERVICES</b>							
Expense	82,000.00	45,000.00	1,141.64	26,724.01	0.00	18,275.99	59.39 %
<b>Class: 52 - CONTRACTED SERVICES Total:</b>	<b>82,000.00</b>	<b>45,000.00</b>	<b>1,141.64</b>	<b>26,724.01</b>	<b>0.00</b>	<b>18,275.99</b>	<b>59.39 %</b>
<b>Class: 53 - SUPPLIES</b>							
Expense	35,500.00	35,500.00	1,322.34	23,392.71	0.00	12,107.29	65.89 %
<b>Class: 53 - SUPPLIES Total:</b>	<b>35,500.00</b>	<b>35,500.00</b>	<b>1,322.34</b>	<b>23,392.71</b>	<b>0.00</b>	<b>12,107.29</b>	<b>65.89 %</b>
<b>Report Total:</b>	<b>313,520.00</b>	<b>400,020.00</b>	<b>31,324.31</b>	<b>337,979.96</b>	<b>0.00</b>	<b>62,040.04</b>	<b>84.49 %</b>



**Fund Summary**

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Encumbrances</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Used</b>
100 - GENERAL	313,520.00	400,020.00	31,324.31	337,979.96	0.00	62,040.04	84.49 %
<b>Report Total:</b>	<b>313,520.00</b>	<b>400,020.00</b>	<b>31,324.31</b>	<b>337,979.96</b>	<b>0.00</b>	<b>62,040.04</b>	<b>84.49 %</b>