

**CAMDEN COUNTY, GEORGIA
BOARD OF ELECTIONS & REGISTRATION
REGULAR MEETING MINUTES
FEBRUARY 16, 2023, 4:00 PM**

In Person Attendance: Chair Kyle Rapp; Vice-Chair Dr. Jannett Bradford; Anthony Kicklighter; Barbara Hahn; Julia McCollough; Elections Supervisor Shannon Nettles; Assistant Elections Supervisor Deborah Felix, and County Clerk Katie Bishop.

A. Call to Order

Chair Kyle Rapp called the meeting to order at 4:00 PM.

Chair Kyle Rapp noted that all members were present.

Chair Kyle Rapp delivered the invocation.

Julia McCollough led the Pledge of Allegiance.

B. Adoption of Agenda

Addition of Unfinished Business G. Item 2 - Approval of template for use in transferring records to the Clerk of Superior Court for retention.

Chair Kyle Rapp noted, after receiving no objections from the Board Members, that the agenda was adopted as amended.

C. Approval of the Minutes

Chair Kyle Rapp noted, after receiving no objections from the Board Members, that the January 19, 2023 Regular Board Meeting minutes were approved as presented.

D. Public Comments

No comments were offered during this time.

E. Financial Report

Election Supervisor Shannon Nettles delivered an overview of the monthly end financial report to the Board.

F. Unfinished Business

1. Amendment 2 to the Board of Elections and Registration Bylaws

Anthony Kicklighter moved, and Barbara Hahn seconded, to approve the amendment 2 to the Board of Elections and Registration Bylaws as written.

The motion carried unanimously.

Anthony Kicklighter moved, and Barbara Hahn seconded, to accept the amendment 2 to the Board of Elections and Registration Bylaws with the correction of grammatical errors.

The motion carried unanimously.

2. Approval of template for use in transferring records to the Clerk of Superior Court for retention.

Vice-Chair Dr. Jannett Bradford moved, and Barbara Hahn seconded, to accept the template document for use by the Election Supervisor when transferring records to the Clerk of Superior Court for retention.

The motion carried unanimously.

G. New Business

1. March 16, 2023 Regular Board Meeting change of date/time

Chair Kyle Rapp moved, and Anthony Kicklighter seconded, to cancel the March 16, 2023 Regular Meeting and schedule a Special Called Meeting to certify the Special Election results to be held on March 27, 2023 at 8:00 AM located at the Annex Building, 107 Gross Rd, Kingsland, GA 31548.

The motion carried unanimously.

2. Reorganization of the 2023 Board of Elections and Registration

- Nomination and Election of the Chair

Barbara Hahn moved to nominate Kyle Rapp for Chair of the Board of Elections and Registration.

So Voted:

Barbara Hahn – Yes

Anthony Kicklighter – Yes

Julia McCollough – Yes

Dr. Jannett Bradford – No

The nomination carried 3 – 1.

- Nomination and Election of the Vice-Chair

Anthony Kicklighter moved to nominate Dr. Jannett Bradford for Vice-Chair of the Board of Elections and Registration.

Dr. Jannett Bradford declined the nomination.

Anthony Kicklighter moved to nominate Julia McCollough for Vice-Chair of the Board of Elections and Registration.

Julia McCollough declined the nomination.

Dr. Jannett Bradford moved to nominate Anthony Kicklighter for Vice-Chair of the Board of Elections and Registration.

The nomination carried unanimously.

H. Election Supervisor's Update

At this time, Election's Supervisor Shannon Nettles briefed the Board on updates regarding the Georgia Registered Voters System (GARViS). She presented an update regarding polls for the upcoming special election and security measures during the election.

I. Important Upcoming Dates

Chair Kyle Rapp announced the following upcoming dates:

No official action required regarding these items.

1. Presidents' Day Holiday – Monday, February 20, 2023[^]
2. March BoER Regular Meeting – Monday March 27, 2023
3. Last day to register to vote in the March Special Election, City of St. Marys Council Post #3 – February 21, 2023
4. Earliest day for Registrar to mail an Absentee Ballot for St. Marys Special Election- February 27, 2023
5. Advanced (Absentee In-Person) voting begins for the St. Marys Special Election – February 27 - March 17, 2023 (St. Mary Welcome Center Only, Monday-Saturday, 9am - 5pm)

6. Last day to submit an application for a mail-in absentee ballot – Friday, March 10, 2023
7. St. Marys Special Election – March 21, 2023

F. Additional Public Comments

No comments were offered during this time.

G. Adjournment

Chair Kyle Rapp, after receiving no objections from the Board Members, adjourned the meeting at 4:49 PM.

By: _____
Kyle Rapp, Chair

Attest: _____
Shannon Nettles, Elections Supervisor