



Board of County Commissioners

Office of Planning & Development

107 N. Gross Road • Suite 3 • Kingsland, GA 31548

Phone: (912) 729.5603 • Fax: (912) 729.5543 • www.camdencountyga.gov

ACCESSORY STRUCTURE BUILDING PERMIT APPLICATION INSTRUCTIONS

This building permit is for any *accessory structure, barn, shed, etc.*, as well as some information to assist you in submitting your application.

Our office hours are Monday through Friday, 8:00 AM to 5:00 PM.

The following items must be submitted with your permit application:

- Two sets of structure plans.
- A site plan.
- Septic tank permit. Contact Environmental Health Department, 912-729-6012.
- Land Disturbance permit may be required. Contact Scott Brazell, 912-510-4320 for a determination.
- A Right of Way Encroachment permit will be required for any permits other than an electric permit. The contact number is 912-576-3028.
- Continuous Footers are required on all additions.
- For *pre-constructed buildings*, include a *Georgia stamped Engineering plan* that meets the *2018 International Building Code* and *120 mph 3 second wind gust* with the application along with a *copy of the invoice*.

There are fees associated with this permit.

“Georgia’s Coastal Community of Choice”

STEVE L. HOWARD
County Administrator

JOHN S. MYERS
County Attorney

LANNIE BRANT
Commissioner, District 1

CHUCK CLARK
Commissioner, District 2

TREVOR READDICK
Commissioner, District 3

GARY BLOUNT
Commissioner, District 4

BEN CASEY
Commissioner, District 5



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ACCESSORY and OTHER PERMIT(S) APPLICATION

IMPROVEMENT TYPE: ADDITION OUTBUILDING SIGN
 MECHANICAL PLUMBING OTHER

Human Habitation Prohibited: Accessory Structures shall not be designed or used, in part or whole, for human habitation.

APPLICANT NAME: _____ DATE: _____

ADDRESS: _____

PHONE: _____ Email: _____

PROPERTY OWNER: _____

PROPERTY ADDRESS: _____

MAP/PARCEL #: _____ ZONING: _____ LOT SIZE: _____

WORK DESCRIBED: _____

IMPROVEMENT COST: _____

ELECTRIC COST: _____

POWER CO.: OREMC GA POWER

PLUMBING COST: _____

HVAC COST: _____

Trusses Stick Built

Stem-wall Monolithic Crawlspace

CONTRACTORS:

LICENSE #:

LICENSE #

General: _____ State: _____ Local: _____

Plumber: _____ State: _____ Local: _____

HVAC: _____ State: _____ Local: _____

Electrician: _____ State: _____ Local: _____

APPLICANT SIGNATURE: _____ DATE: _____

If you are clearing or grading land, you may need a permit from the Erosion & Sedimentation Control Division. Please contact Scott Brazell at 912.510.4320 for more information.

Incomplete applications **WILL NOT** be accepted.