

**CAMDEN COUNTY RIGHT-OF-WAY PERMIT  
(Utility/General access)  
GUIDELINES AND APPLICATION**

**ARTICLE 12 DIVISION 8. OTHER PERMITS Sec. 1251.**

**Right-of-way encroachment permit.**

(a) Right-of-way encroachment permit; when required.

(1) Any utility work, encroachments into a public right-of-way or easement (other than mail boxes meeting the requirements of this Development Code), pavement cuts and associated road or lane closures must be reviewed, approved and permitted by the Director of Public Works.

(2) Applications may be made to the Director of Public Works.

(b) Right-of-way encroachment permit; expiration. A right-of-way encroachment permit shall expire for work not started within 90 days or completed within 6 months after issuance of a permit, and a new permit shall be required before beginning or completing the work.

**FEE SCHEDULE**

Right of Way Encroachment Fee - **\$250.00** (utility or general ingress/egress)

**Permit Application Process**

- 1) Complete the Right of Way Encroachment Permit Application and submit to the Public Works Department along with the permit fee. See contact information below. Payable by Cash, Checks, or Money Order made out to the Camden County Board of Commissioners  
[publicworks@co.camden.ga.us](mailto:publicworks@co.camden.ga.us)  
1004 Bedell Old Plantation Rd, Woodbine, GA 31569  
912-576-3028 – Public Works Office for questions
- 2) Public Works Office will conduct site inspections and take before and after photos of the area.



# Board of County Commissioners

## Office of Public Works

1004 Bedell Old Plantation Road • Woodbine, GA 31569

Phone: (912) 576.3028 • Fax: (912) 576.3041 • www.co.camden.ga.us

### RIGHT OF WAY ENCROACHMENT PERMIT (CHECK ONE BELOW)

PROPOSED WORK: UTILITY WORK  INGRESS/EGRESS  OTHER

**OWNER** \_\_\_\_\_

**CONTRACTOR/AGENT** \_\_\_\_\_

**MAILING ADDRESS** \_\_\_\_\_

**SITE ADDRESS** \_\_\_\_\_

**PHONE** \_\_\_\_\_

**E-MAIL** \_\_\_\_\_

**PARCEL #** \_\_\_\_\_

**ESTIMATED START DATE:** \_\_\_\_\_ **ESTIMATED COMPLETION DATE** \_\_\_\_\_

**REMARKS** \_\_\_\_\_

IF ABOVE PERMIT IS GRANTED, I AGREE TO CONFORM TO ALL REQUIREMENTS CAMDEN COUNTY UNIFIED DEVELOPMENT CODE AS IS PERTAINS TO DRIVEWAYS AND RIGHT OF WAY ENCROACHMENT AS ADOPTED AND AMENDED.

\_\_\_\_\_  
**OWNER OR AUTHORIZED AGENT**

\_\_\_\_\_  
**PUBLIC WORKS DIRECTOR OR AGENT**

**FEE AMOUNT: \$250.00**

**Make checks payable to Camden County Board of Commissioners**

**Payment must be received before timber harvest can commence.**

Permittee must attach a site plan/sketch showing work within the limits of the County right-of-way and/or easement. Show existing or proposed pipe. All disturbed areas within the right of way must be seeded to prevent erosion. Culvert must be set to the proper grade to allow water to flow properly. Failure to set proper grade will result in a permit violation and the pipe will have to be reset.

PERMIT NO: \_\_\_\_\_

PAID \$ \_\_\_\_\_

DATE: \_\_\_\_\_